

ORDINANCE # O-8-2015

AN ORDINANCE TO EDIT SECTION 10.2 OF AND TO ADD SECTION 10.1.4 TO THE POLICIES AND PROCEDURES MANUAL

WHEREAS, the Village Council for the Village of Bolivar wishes to provide for additional paid time off, providing for a Village holiday for Good Friday and one extra paid time off day for each Village employee.

WHEREAS, Section 10.2 of the Policies and Procedures Manual must be amended in order to effectuate this change, and a Section 10.1.4 must be added;

WHEREAS, the Village Council of the Village of Bolivar, Ohio, wishes to amend Section 10.2 Holiday Leave to state:

The following days shall be observed as holidays by full-time employees of the Village of Bolivar: New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving Day, Christmas Eve and Christmas Day. The dates for observation of the above holidays shall be those designated at the Federal level, unless otherwise provided by the Village Council.

When a holiday falls on a Saturday, the preceding Friday is observed. When a holiday falls on a Sunday, the following Monday is observed. Village offices are closed on legal holidays as appointed by the Council or Governor only when ratified by the Village of Bolivar Council.

WHEREAS, the Village Council of the Village of Bolivar, Ohio wishes to add Section 10.1.4, which states:

Each full time Village employee shall be entitled to one (1) paid time off day per calendar year, separate from any accrued paid leave.

Now, therefore be it ordained by the Village Council the Village of Bolivar, Ohio, as follows:

SECTION 1. The Village Council for the Village of Bolivar hereby amends Sections 10.2 and 10.1.4 of the Policies and Procedures of the Village of Bolivar to include the aforementioned language, respectively.

READ: February 2, 2015, February 16, 2015, and March 2, 2015

PASSED: March 2, 2015

REBECCA HUBBLE, MAYOR

ATTEST: _____
MARIA APP, CLERK/TREASURER