

# **VILLAGE OF BOLIVAR COUNCIL MEETING December 5, 2016**

The Bolivar Village Council met in regular session on **Monday, December 5, 2016**. Mayor Hubble called the meeting to order at 7:00 p.m. The Pledge of Allegiance was said. Lloyd opened the meeting with a moment of prayer. Gettan, Lang, Lapp, Lebold, Lloyd & Vincent answered roll call.

Lloyd moved-seconded by Lang to accept the previous meeting minutes, bills paid and financials. In a roll call vote, all members present voted yes.

The Fiscal Officer was absent; therefore the Mayor read the bills for the month of November, totaling \$33,509.32. Vincent moved, seconded by Lapp to approve the bills. In a roll call vote, all members present voted yes. There were no corrections or additions to the agenda.

**PUBLIC SPEAKS:** - none

**MAYOR HUBBLE** – The first item the Mayor discussed was in regards to the leaf pick up. This year we had a very unusual leaf season. As all of our residents know, the leaf pick up is a free service to our residents but every year it has to come to an end as the Village needs to get ready for snow removal. The Village uses the same machinery for leaf pick up that we do for snow removal. The last day for leaf pick up was the day before Thanksgiving. However, since it was unusually warm, we still had a lot of leaves left on the trees. A lot of residents have still been raking leaves and several have asked when the Village will come back around to pick up leaves. The Mayor did discuss this at length with Franks to come up with a solution. Franks is not going to be coming back around with the leaf vac, however, he will be utilizing the back hoe and will come back around and try to pick up the remaining leaves the best he can. This does not mean he will get to every single residence that has leaves but he is going to do his best to get around by utilizing gentlemen who is in need of fulfilling community service hours. They will be working together. After that, there will not be any further collection of leaves. What the residents will need to do is collect their leaves in trash bags and place them next to their trash containers to be picked up. There is nowhere to take the leaves; the Township has also closed their composting site as of today for the season and the Village doesn't have a place to take them either. The village normally takes their leaves to a farm site, however, the weather is calling for snow later this week and it is potentially a problem getting in and out of the farm site with the Village truck.

Next year we will really have to consider how we are going to handle this next year and see if any changes need to be made.

In other news, the Mayor also wanted to personally thank those who helped with the "Christmas on the Canal". "I know that Mr. Lebold had been very ill; but he still came out and helped as well as businesses and residents who came together and had a small form of Christmas on the Canal." Hopefully next year we will be back on track. At first it was cancelled this year, and then it was brought back. For those who attended they really enjoyed it; being part of the ceremony.

Mayor Hubble extended a Merry Christmas to everyone; to Village Council and our employees. You have all done an excellent job!

**FINANCE:** - Vincent announced finance met at its regular time of 6:00p.m. A brief recap of the finance meeting was provided. Finance opened the only bid received for the 2010 Dodge Charger police cruiser in the amount of \$2,000.00 from the Bolivar Fire Department. Vincent moved, seconded by Lloyd to approve the bid. In a roll call vote, all members voted yes.

The Zoar police protection contract has been received by Zoar for a three year term at the same rate of \$25.00 per hour. Armstrong asked if it was a renewal contract or a new one? Council said it was a renewal. Armstrong clarified that the current contract provides for a renewal for the term of one year. Armstrong read the clause for renewals that is currently in the contract. Armstrong does not have a problem making changes to the contract but according to the language in the existing one, it states renewals are for a period of one year. Details from the current contract were discussed. Armstrong reiterated if the Village is entering into a new contract then we can do a three year contract. Vincent added the safety committee discussed the hourly rate and terms. Armstrong said she prepared a one year contract based on the language in the current agreement. Armstrong said council could renew the contract for a one year period pursuant to the one year clause in the existing contract and that would expire on December 31, 2017. Lang was concerned whether or not Zoar had another meeting in January to discuss the change. Armstrong stated they could review and accept changes in January because there is a thirty (30) day window of time to renew a contract once it expires. Vincent moved, seconded by Lloyd to suspend the rules to approve a one year contract with Zoar. The Mayor asked if anyone had any further discussion. Council did not but Haugh said the Village has always done a three year contract with Zoar. Armstrong stated whatever council's pleasure is in regards to the contract is fine, but she went on to explain the two options of a renewal vs a new contract. In a roll call vote, all members present voted yes to suspend the rules. Vincent moved, seconded by Gettan to approve **AN ORDINANCE RENEWING THE CONTRACT WITH THE VILLAGE OF ZOAR TO PROVIDE POLICE SERVICES FOR ZOAR FOR THE YEAR 2017 AND DECLARING AN EMERGENCY.** In a roll call vote, all members present voted yes to approve **ORDINANCE O-41-2016.**

The Cintas cleaning contract ends December 31, 2016. The finance committee does not recommend renewing the contract which costs \$68.90 per month. We are committed however to have to purchase the four (4) Village of Bolivar logo mats in the amount of \$240.00. Vincent moved, seconded by Lebold to purchase the four (4) rugs. In a roll call vote, all members present voted yet.

Vincent announced the Fiscal Officer received the new health insurance rates from the County which are effective January 2017. We have three employees that are covered through that insurance. The Police Chief, Sergeant and Street Superintendant. There has been an approximate 9% increase over the 2016 rate.

We advertised for an assistant to the income tax department up to ten (10) hours per week; at \$10.00 per hour. The Mayor and Robert have performed interviews and made a recommendation to hire Heather Lecce. Vincent moved,

seconded by Robert to hire Ms. Lecce at \$10.00 per hour. In a roll call vote, all members present voted yes.

**PLANNING** – Lebold wanted to add to the Mayors thank you. He was happy to see a new group of people rose up for Christmas on the Canal. He was also happy that he felt good enough to help at the event. Lebold is equally as happy to see there is a new committee to take over the event. Lebold said he will work with the committee and map out what needs to be done.

Lebold brought forth a letter from the zoning commission regarding a sign ordinance. Armstrong said there will need to be a hearing on this. An Ordinance to edit section 14; subsection E2 of the Village Zoning Code which relates to short term advertising. It deals with the ability for council to approve allowing a sign in the village right-of-way for non-profits and general interest events. It will be on file with the Village Fiscal Officer if anyone would like to review.

Lebold said there are two matters regarding lot splits. He distributed a cover letter for the first lot split. It has to do with Massillon Materials. Part of the land is within the Village of Bolivar. The property the old McNutt property which is located on Sherman Church Road. Lebold showed on the map the exact location in question for the lot split. The home is in the township but the garage is technically in the Village Corp limits. Zoning has checked out the specifics. Zoning is requesting Council to approve the split so this land and lane can be used for trucks to leave their operation to go thru North end versus coming through town. The township also needs to approve a split from the other part of the map that is outside the village limits.

Lebold moved, seconded by Lloyd to suspend the rules to approve the lot split. In a roll call vote, all members voted yes except Don Lapp who voted no. Lebold moved, seconded by Lang to pass **AN ORDINANCE TO APPROVE THE PETITION OF MASSILLON MATERIALS, INC. FOR A LOT SPLIT; ESTABLISHING AN EMERGENCY**. In a roll call vote, Gettan, Lang, Lebold, Lloyd and Vincent voted yes to approve **ORDINANCE O-42-2016**. Lapp voted no.

Lebold also circulated documents for one more item which involves a lot split for Keith and Laurie Carretta for three (3) lots they own on Grand Avenue. Lebold showed a visual map of the properties in question. These three lots are each 40x40 lots. They would like to split the center lot and combining the three lots into two lots. They meet the R-2 district guidelines. They would have water off of Grand Avenue and sewer off of Johnson Alley. They are interested in either building a house on the lot or a duplex. In the zoning book under the R-2 District, the duplex is permitted. Armstrong said they would have to come back for a conditional use permit. Lebold is asking on behalf of the family that council would approve the lot split. The Zoning board gives its blessing and therefore passing on to council for review and approve as an emergency. Lang questioned whether this needs done by emergency. Lebold feels an emergency is in order because it will bring in more tax base. Lebold motioned to suspend the rules, seconded by Lloyd. Gettan, Lloyd, Lebold & Vincent voted yes; Lang and Lapp voted no. This will be a first reading since it was not approved. Armstrong said the property owners can come to the January meeting to discuss if they choose.

Lebold said Massillon Material would like to come in tomorrow to pick up the paperwork. The Mayor said it can't be Tuesday because the Fiscal Officer is away at a conference through Tuesday. The Mayor said they can pick up the paper work on Wednesday.

Lebold concluded his segment by wishing everyone a Merry Christmas.

**SAFETY** – Lloyd reported there were 92 calls cleared in the month of November. Lloyd made a motion, seconded by Vincent to accept the resignation of Tyler McKelvey. In a roll call vote, all members present voted yes.

As an fyi, the police department has applied for a grant for new radios for the department that need updated by 2018. Our portion should not exceed \$1,000.00 if all goes well.

**CHIEF** – Haugh said, "Merry Christmas!"

**STREET & ALLEY:** Lang wanted to thank the residents for passing the two renewals that were up on the November ballot. At the Street and Alley meeting they discussed the potential for renaming Canal Street for the veterans; they discussed approaching the American Legion to provide input for a name.

**STREET SUPERINTENDANT / ADMINISTRATOR** - Franks was absent; The Mayor stated she already discussed the leaf vac issue at the beginning of the meeting. In other business, for the year 2016 Franks had 18 permits totaling \$650.00. He is currently working on the Tree City USA application. There have been 340 loads of composting leaves this season.

**SHADE TREE** – none

**RECREATION** - Lebold said, "Merry Christmas!" The Mayor reported the new trees have been planted at the Trail. There were a total of twelve (12) trees planted. The Village will send the monies to the Ohio Erie Canal Coalition so they can reimburse the expense in full. The Mayor explained to Dick Gooding that the payment would come from the Ohio Erie Canal and not the Village of Bolivar.

**FISCAL OFFICER** – absent

**LAW DIRECTOR** – The was a **second reading** by title only for an ordinance to edit section 12.4 of the Policies and Procedures manual in regards to changes to the Uniform Allowance.

The next Ordinance, although we are waiting to establish a specific name, is a second reading by title only for an Ordinance to adopt policies pertaining to honorary street designations within the Village of Bolivar. This Ordinance sets forth the ability for the Village of Bolivar and Bolivar citizen to nominate honorary street names within the village.

The prisoner housing contract for 2017 was received from the County. There is no change in cost. This ordinance does need approved as an emergency since the current contract ends on December 31, 2016. Lloyd moved, seconded by Vincent to suspend the rules to approve the contract. In a roll call vote, Gettan, Lapp, Lebold, Lloyd and Vincent voted yes; Lang abstained.

Lloyd moved, seconded by Lapp to approve **AN ORDINANCE CONTRACTING WITH THE TUSCARAWAS COUNTY JAIL TO PROVIDE PRISIONER HOUSING FOR THE YEAR 2017 AND DECLARING AN EMERGENCY**. In a roll call vote, Gettan, Lapp, Lebold, Lloyd and Vincent voted yes to approve **ORDINANCE O-43-2016**.; Lang abstained.

Armstrong brought up that Council needs to establish the January meeting date since the regular meeting falls on a holiday. The Mayor said she had another item for discussion as well.

The Mayor brought up those temporary appropriations will need approved in the month of December. It is her recommendation to have a special meeting the same night as committee meetings on Monday, December 19 at 5:30 prior to committee meetings. In addition, council needs to establish the January council meeting. She asked if Tuesday, January 3rd is ok with Council. Everyone was in agreement.

There being no further business, Lapp moved, seconded by Gettan to adjourn until the next meeting on TUESDAY, JANUARY 3, 2017. In a roll call vote, all members present voted yes. The meeting adjourned at 7:48 p.m.

\_\_\_\_\_  
Mayor Rebecca S. Hubble

ATTEST: \_\_\_\_\_  
Maria A. App, Fiscal Officer

Approved: \_\_\_\_\_