

ORDINANCE # O-16-2018

AN ORDINANCE TO EDIT ARTICLE 3 OF THE POLICIES AND PROCEDURES MANUAL

WHEREAS, the Village of Bolivar has encountered difficulties recently regarding the current policies and procedures manual for Village employees;

WHEREAS, specifically, the manual's current Article 3, which deals with job descriptions, is missing several newly created positions and also contains very vague descriptions of certain positions which has led to confusion as to the duties and chain of command for each position;

WHEREAS, the Village Council for the Village of Bolivar wishes to revised Article 3 to provide for great clarity and accuracy of the job descriptions and;

WHEREAS, the Village Council for the Village of Bolivar wishes to amend and restate Article 3 of the Policies and Procedures Manual as attached hereto.

Now, therefore be it ordained by the Village Council the Village of Bolivar, Ohio, as follows:

SECTION 1. The Village Council for the Village of Bolivar hereby amends and restates Article 3 of the Policies and Procedures of the Village of Bolivar to state as set forth on the attached.

READ: March 5, 2018, April 2, 2018, and May 7, 2018

PASSED: May 7, 2018

REBECCA HUBBLE, MAYOR

ATTEST:

MARIA APP, FISCAL OFFICER