

ORDINANCE # O-26-2017

AN ORDINANCE TO EDIT SECTION 3.3.3 AND SECTION 3.6.3 OF THE POLICIES AND PROCEDURES MANUAL; ESTABLISHING AN EMERGENCY

WHEREAS, in the course of reviewing the Village Policies and Procedures, the Village has noticed that Section 3.3.3 and Section 3.6.3 of the Policies and Procedures state that the Village Administrator/Street Commissioner / Water Superintendent and the Police Chief, respectively, are salaried positions;

WHEREAS, this is not correct and those positions also do not qualified under the FLSA to be exempt positions as salaried executive, administrative, or professional employees;

WHEREAS, the Village Council for the Village of Bolivar wishes to amend Section 3.3.3 and Section 3.6.3 of the Policies and Procedures Manual to correct this error and to ensure that the Village complies with all appropriate regulations;

WHEREAS, the Village Council of the Village of Bolivar, Ohio, wishes to amend Section 3.3.3 to state:

3.3.3 Work Practices

This position requires a minimum of forty (40) hours a week. The Village Administrator/Street Commissioner / Water Superintendent shall be paid hourly.

WHEREAS, the Village Council of the Village of Bolivar, Ohio, wishes to amend Section 3.6.3 to state:

3.6.3 Work Practices

If this position is a full time employee, the Police Chief will be required to work a minimum of forty (40) hours per week. The Police Chief shall be paid hourly. Any hours accrued over forty (40) hours per work week will be accumulated in the form of overtime or flex time as set forth herein.

Now, therefore be it ordained by the Village Council the Village of Bolivar, Ohio, as follows:

SECTION 1. The Village Council for the Village of Bolivar hereby amends Sections 3.3.3 and 3.6.3 of the Policies and Procedures of the Village of Bolivar to include the aforementioned language.

SECTION 2. This Ordinance is hereby declared to be an emergency measure and its passage is immediately necessary in order to preserve, protect, and maintain health, safety and welfare of the citizens of the Village of Bolivar, Ohio, to ensure that the Village is properly in compliance with all employment regulations, and therefore the same shall be in full force and effect immediately.

PASSED: June 5, 2017

REBECCA HUBBLE, MAYOR

ATTEST:

MARIA APP, FISCAL OFFICER