

VILLAGE OF BOLIVAR

COUNCIL MEETING

MARCH 2, 2020

The Bolivar Village Council met in regular session on **Monday, March 2, 2020**. The meeting was called to order by the Mayor at 7:02 pm. The Pledge of Allegiance was said. Lloyd opened the meeting with a prayer. Gettan, Lang, Lawver, Lloyd, Oberlin and Vincent all answered to roll call.

Lloyd moved, seconded by Vincent, to accept the previous meeting minutes. In a roll call vote, all members present voted yes.

The Fiscal Officer read the bills for the month of **February which totaled \$44,373.15**. Lang moved, seconded by Lloyd, to approve the bills. In a roll call vote, all members present voted yes.

App stated she didn't have corrections to the agenda but there were a couple in regards to the paper. The librarians name is Jessica Conley not Gard. It was also noted there was a past due bill in the amount of \$93.00 for the library but it was actually the Santa Claus house. Previously, Main Street paid the bill but the Village recently inherited it since the building is owned by the Village. Lloyd moved, seconded by Vincent to accept the changes. In a roll call vote, all members present voted yes.

PUBLIC SPEAKS –

Fire Chief Shawn Lynch provided Council with a copy of the new contract. He acknowledged they were "tardy" with presenting a contract but they have been in negotiations with the Township Trustees. The Village is actually a rider to the contract. The Trustees just signed the contract which is why they were late bringing it to Council. Lynch further stated he didn't expect Council to approve as an emergency. He acknowledged it's already March but the fire department is still running calls. Lang asked if there were any changes between this and the last contract. Lynch stated, "No".

MAYOR – The Mayor provided a summary as to how and why the Strawberry Festival is moving forward for 2020. She encouraged if anyone in the community has any questions they are welcome to contact her. If she is unable to answer their questions, she will refer them to the President of Main Street, Bob Smith.

Lori Feeney asked when Bolivar Main Street has their meetings. The Mayor said the meetings are two Mondays per month; typically during the day. The next one will be held at the Bolivar Library.

FINANCE – Lawver reported the Star Ohio interest for the month of February was \$550.83 compared to \$3.90 Huntington interest.

Lawver brought forth a **RESOLUTION TO AMEND APPROPRIATIONS**. Lawver moved, seconded by Vincent to approve the Resolution **R-2-2020**. In a roll call vote, all members present voted yes.

Lawver moved, seconded by to approve a **RESOLUTION AUTHORIZING THE MAYOR TO REPRESENT THE VILLAGE OF BOLIVAR TO APPLY FOR, ACCEPT AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT ON BEHALF OF THE VILLAGE OF BOLIVAR FOR INSTALLATION OF WATER METERS AND DESIGNATE A DEDICATED REPAYMENT SOURCE FOR THE LOAN**. It's basically a resolution that will allow the Village to

move forward with the EPA to get this going. Lawver moved, seconded by Lang to approve the Resolution, **R-3-2020**. In a roll call vote, all members present voted yes.

Lawver moved, seconded by Oberlin to approve the purchase of a fiberglass ladder for the street department for approximately \$200.00. In a roll call vote, all members present voted yes.

Lawver moved, seconded by Lang to approve the Fiscal Officer to attend the OMCA records retention training on November 19, 2020 in the amount of \$100.00. In a roll call vote, all members present voted yes.

Lawver moved, seconded by Lang to authorize the registration fee in the amount of \$200.00 each for both the Mayor and Fiscal Officer to attend the LGS (Local Government Services) Conference. In a roll call vote, all members present voted yes.

Lawver moved, seconded by Vincent to approve a bill from Bridges excavating totaling \$360.00. In a roll call vote, all members present voted yes.

Lawver moved, seconded by Lloyd to approve the purchase of landscape stone, edging and bug guard tarping for the library and three-way stop up to \$1,000.00. In a roll call vote, all members present voted yes.

The discussion of raises continued. The idea of a 2% raise was suggested. The Solicitor asked for clarification to ensure it's reflected accurately in the ordinance. It was noted it would be 2% of the current wages across the board. Lang made a motion to suspend the rules, seconded by Lawver. In a roll call vote, all members present voted yes. Lang moved, seconded by Oberlin to adopt a 2% salary increase for all employees, retroactive to January 1, 2020 as an emergency. In a roll call vote, all members present voted yes. The assigned **ORDINANCE number is O-10-2020**.

Lawver moved, seconded by Lang to approve up to \$1,000.00 for the downtown area to include sixteen (16) hanging baskets, plants and a watering tank. App asked Council if they would like to use the remaining \$443.00 in the trail fund towards the expense since it's technically on the trail; the answer was yes. In a roll call vote, all members present voted yes.

Lawver moved, seconded by Lang to approve Gesner Sealrite to install two (2) storm sewers plus nine (9) parking spaces on Tuscarawas Street in the amount of \$12,282.00. In a roll call vote, all members present voted yes.

Lawver moved, seconded by Lloyd to approve the purchase of an internal mounted police camera in the amount of \$2,350.00 from Port Washington. In a roll call vote, all members present voted yes.

Lang moved, seconded by Lawver to approve Anywhere Tree Care to remove and stump grind two (2) trees and trim up a third one on Ladyne in the amount of \$800.00. In a roll call vote, all members present voted yes.

PLANNING- Gettan reported they met on February 6, 2020. There are a lot of issues with the parking. There are two things. Zoning would like to invite the public to the meeting the first Thursday in April. Zoning wants to discuss an area of the street from Park Avenue to Canal Street on Water Street to potentially change that area to a one-way. They would like anyone to come and discuss that if they would like to hear Zoning's ideas. In addition, the committee also discussed some of the wording in the zoning book on parking for vehicles of residents living downtown.

Currently the zoning states, " No building or structure shall be erected, substantially altered, or its use changed in any zoning district without providing off street parking and or loading spaces. This off-street parking and loading must be constructed of concrete or asphalt, and shall be maintained in good condition... The property owners shall be required under this Section to keep any and all parking and loading spaces maintained and in good repair. Failure to do so shall be considered a violation of this Section".

Gettan directed to the Solicitor that Zoning would like to clarify the section. Gettan added, the wording is coming from the old zoning book; so it's not anything new. It's just a clarification that for some reason was omitted. "All dwellings and apartment houses shall provide parking space

off the road or street and outside of the public right-of-way. Together with means of ingress and egress there are two, but not less than one motor vehicle per dwelling unit or apartment. Not less than 200 square feet of area shall be necessary for each such vehicle. All class "B" uses shall provide adequate parking space off road or street, outside the public right-of-way. It's kind of saying the same thing but its a little more clarification. We would like to get that back into the zoning book. The Solicitor stated tonight would be the third reading so they would not have to suspend the rules.

Gettan moved, seconded by Lang to adopt an **ORDINANCE ADOPTING THE AMENDED RULES AND REGULATIONS GOVERNING ZONING IN THE VILLAGE OF BOLIVAR**. In a roll call vote, all members present voted yes. The Ordinance was assigned number **O-11-2020**.

Gettan said with the weather warming up, zoning is really focusing on the upkeep of properties. She requested if anyone has questions to contact the Village to better understand what is or is not acceptable. If there are issues, the Village will send a letter advising what needs to be changed.

SAFETY - Lloyd made a motion to dispose of some old VCR's, VHS vaults, old phones/mobile phones, cameras and other outdated items. Vincent seconded the motion. In a roll call vote, all members present voted yes.

Lloyd advised the safety committee discussed the camera option. In the future they will be looking into body cams and a patrol rifle. They also discussed the rate of pay for special detail events such as the Strawberry Festival. Lloyd added that the police chief is trying to get a job description as to what all he does.

The Mayor asked if Barb could put in the paper that the police department is in need of part time patrolman and/or auxiliary members.

CHIEF- Chief Haugh said, "Although it was discussed in finance, I had to get it out there in finance when they were discussing raises I made a mention to Council and the Mayor that I wanted to basically not take the raise. The reason for that is, one, 81% of our residents spoke when they passed our levy but mainly because I have a Sergeant that I think very highly of; he is very active. He is following in the footsteps of what I wanted in an Officer; in a Sergeant and that's being community oriented. I genuinely love our residents and they made their decision. I just the man is worth more than what he has. So I just felt the need to get that out to everybody. We are a skeleton crew and we do our best. He loves the residents as I do. I actually tried to defer my raise and deny it so he could get more. Just so everybody knows we do appreciate the residents and passing that levy by 81% spoke volumes. That's all they needed to say to me to make me feel we are doing what we are doing".

STREET & ALLEY – Lang stated most was already covered in finance. They did discuss doing repairs to Sassafras Alley; no decision was made although we know it's something we have to do in the future. The committee also discussed parking which is still a huge issue for the downtown which is why the Village is moving forward with adding spaces to Tuscarawas adjacent to Canal. The Street Superintendent indicated he went to a Pipeline safety class on February 11.

STREET SUPERINTENDENT- Thanked Chief Haugh for last Thursday when they had a water line break. One of the valves they had to shut down was in the middle of 212; the Chief helped slow people down in the icy conditions so no one would get killed.

Franks noted the water line break went really well. Franks said he had Bridges come in since there was a high pressure gas line in the area. He added that he doesn't like having to use them a lot but felt under the circumstances it was best.

SHADE TREE – none

RECREATION – Vincent stated they discussed the upcoming baseball season. Franks said he would get a hold of the association in regards to insurances etc.

FISCAL OFFICER/ADMINISTRATOR - App discussed the water meter project and referenced a sheet that she distributed in the finance committee. App noted that GPD will be coming to the office tomorrow to review locations of meters. App asked for Councils input as to some of the

addresses that have more than one unit. Lloyd said he would like to see the corrections but questioned how it would be funded. Ideally it would be nice to have separate valves and separate meters for a few locations in question. App recommended, since it's not a new build (service) and the village is basically mandating the meters, the Village should absorb the expense. Although the Village wouldn't normally pay this kind of an expense, the resident didn't ask for the meter. App further stated, "We are talking a handful of locations, not a hundred locations". Vincent agreed that it's a handful of locations and this would be the time to make the corrections. She further added, "there's a lot of money going into this project". Vincent concluded by stating she agreed, the cost needs to be absorbed by the Village.

App added, there is an additional issue with a few locations that have previously been exempted, such as the Municipal building, Police Department, Library and one of the lines at the Fire Department. She stated the Village may not have the ability to continue exempting now that we are in the water purchase agreement. Lang added, "We need to be able to track our loss". App said these locations weren't initially in the bid pricing when GPD first took on the project. Therefore, those locations will need added if the Village plans to track it.

Franks mentioned the 3" line at the fire department. This is something that will still need discussed because the Village can't pick up the expense of that line. The Mayor added, there will still be non-potable water at our pump house. Franks said this is something we can figure out with the fire department as to how they could fill their trunks at the pump house so it isn't going through a meter.

Discussion continued as to options at the fire department. The Mayor asked if the 3" line needs to have a meter placed on it. Lang expressed, if the line isn't metered, the Village would have to pick up the cost. Fire Chief Lynch interjected that it's in the ORC that it wouldn't be legal to bill for usage of water intended for fire suppression and that's all the 3" line is used for.

Lang suggested telling GPD to add doubles for the locations that had multiple connections and to pursue a 3" at the fire house. If the Fire Chief is right, we can redact from the plans the 3" line as long as we do this before construction. Franks said we can still put a meter in and physically read it so we know what water they have used in order to track loss.

App asked Council if she and Franks would have permission to discuss with GPD some of these locations, such as the three-way stop and other locations; to act on behalf of the Village to determine which locations definitely need split and which ones stay the same. Franks added, we would have to pay attention to a couple locations in regards to lot splits. App suggested, in the isolated cases where someone has one line and they choose to do a lot split, the owner would have to bear the expense of the new meter. Franks said they would have to pay for the new tap, meter and everything.

Lloyd moved, seconded by Lang to authorize App, Franks and the Mayor to act on behalf of the Village. In a roll call vote, all members present voted yes.

LAW DIRECTOR – Solicitor presented the following proposed ordinances.

A **second reading** to ADOPT THE NEW INVESTMENT POLICY FOR THE VILLAGE OF BOLIVAR.

A **second reading by title only amending the records retention policy** for the Village of Bolivar. This is for records and how long you have to keep or store them.

Presented a **first reading** for an Ordinance updating the Policies and Procedures to include the CCW Policy the Village already had, the health insurance percentage division that was adopted this year as well as the credit card policy that was amended. The language of those three ordinances were added into the policies and procedures book.

Lang asked if the language to the ordinance could be emailed along with the CCW policy previously passed.

Franks asked if there was going to be a Zoning meeting this Thursday. The Mayor clarified they would be having their meeting on Thursday, March 5 at 5:30.

The Mayor added, there will be a special work session of finance that will take place on Monday, March 16 at 6:30, following the regularly scheduled committee meetings that begin at 5:30

Lawver re-addressed the Chiefs comments about the Sergeants pay scale. Lawver said he wasn't sure what his wage is at now; App said, \$17.00. App asked if he wanted to discuss that in the special session so it's all discussed at once so you're not having to address one person at a time. Council agreed to wait until the special session.

Lang moved, seconded by Vincent to adjourn until the next regularly scheduled council meeting on April 6, 2020. In a roll call vote, all member present voted yes.

Mayor Rebecca S. Hubble

ATTEST: Maria A. App, Fiscal Officer

Approved: April 13, 2020