

VILLAGE OF BOLIVAR COUNCIL MEETING July 6, 2020

(Teleconferenced as advertised in the Times Reporter due to COVID-19)

The Bolivar Village Council met in regular session via GoToMeeting teleconference on **Monday, July 6, 2020**. The meeting was called to order by the Mayor at 7:00 pm. The Pledge of Allegiance was said. Lloyd opened the meeting with a prayer. Gettan, Lang, Lawver, Lloyd, Oberlin and Vincent all answered to roll call.

Lloyd moved, seconded by Lang, to accept the previous meeting minutes and bills paid. In a roll call vote, all members present voted yes.

There were no corrections and/or additions to the agenda.

PUBLIC SPEAKS – Will Bellinger, a resident on Dale Avenue, was in attendance. He inquired about the upcoming meter project by asking if the residents could choose whether the meters could go in the yard or in the house. Franks said, based on the meeting with the engineers, if your curb box is in the yard where no one will drive over it, you would get a meter pit. If the curb box is anywhere close to a sidewalk or somewhere anyone would drive on, then that meter pit will either be behind the sidewalk or it will be in the house. Mr. Bellinger asked if they could have any input on it. Oberlin made some comments as to how often the meters would be read. Bellinger asked if there was something that would go outside that could be read. Franks said there would be an electronic read on it if the meter is inside your house. Franks went on to state, "nobody will have to ever come in your house to read it. The only time anyone would have to come inside the house is if there was a problem with the meter to fix it". The Mayor interjected that they will all be remote reads and that will be performed by the County. App looked up the location of Mr. Bellinger's new meter and it will be a standalone; meaning it will be a meter pit in the yard. Mr. Bellinger wanted to clarify that it couldn't be driven over. Franks said the (meter) lid is not made for traffic. Mr. Bellinger asked if it was cheaper for them to put the meter in the house. The Mayor said it is cheaper to have it in the home vs. a meter pit or standalone however, if they can be placed outside of the home, it would be more convenient. If there is a problem with a meter, we could easily get to it. If the meter was located in the home, it becomes a scheduling event. The Mayor went on to add, there will be homes that will have a meter inside their home because there is no other way we can do it.

Before moving forward, App interjected the bills for June still need approved. App proceeded to read the bills for the month of **June which totaled \$58,531.46**. Lang moved, seconded by Oberlin, to approve the bills. In a roll call vote, all members present voted yes.

Old business:

Valve Exercising began June 25; slated to resume the week of July 6. The Mayor asked Franks if he would like to provide an update. Franks said the first round went pretty well. We had three (3) on Water Street that were pretty stiff at the intersection of Water and Park Avenue. Franks reported he hasn't heard from RCAP yet as to whether they will be back this week. He added, they completed 46 of the 52 valves that were located done. Franks noted he learned a very valuable lesson on how to use the computer as they did the valve exercising. "We are going to keep our fingers crossed and hope everything else goes that smooth".

Road striping is underway; project completion scheduled for this week. The road striping on Tuscarawas has been completed.

The Mayor announced the EPA loan approval has been delayed until the end of July; the award will be in August. This was due to no error of the Village. Apparently there was paperwork the EPA was thinking needed to be done; which was an in person meeting. The Mayor reported she actually had the in person meeting over a year ago. Ultimately it was determined the Village already completed the in person meeting. Unfortunately, since they didn't find that information in time, the awarding will not take place as planned this month. Everything is in order, however, they can't approve it until their board meeting at the end of July; which results in the award date being moved to August.

Mayor Hubble –

The Mayor started by making a statement in regards to the Police Department. The Mayor stated, "I do this in light of all the unrest that has been going on around the Country. I think we are very fortunate in small village, having a town of our size around a thousand residents, to be able to have an actual police force that cares about the residents as well as the merchants and any visitors that come. They try to keep their highest traditions of public safety. They believe in safeguarding lives and property. The departments highest priority is to do everything with compassion, dignity and equality to every individual". The Mayor concluded by saying, "I just want the public to know they are working very hard toward a certification. One of the things we did last year was Lexipol which has really been a God send considering everything that has been going on in our Country. One of the things they are working on and it's moving forward for getting in place is the excessive use of force policy, domestic violence, code of ethics and cultural diversity policies. These things are very important in our culture. Certification will hopefully be completed within the next couple of months. Each officer has to go through certain policies and procedures in order to get everything done. Once all the officers have gone through their policies and procedures and are able to sign off on them, then do their testing, we would then be one of two in our area (Tuscarawas County) to reach this level of certification. I think it's a great thing. I think it will help moving forward. I just want everyone to know we appreciate our Police force. The movement to defund the Police, to me, is very wrong. I think we can't survive as a Country without law and order. I think it's very important that we have those things. I want to ensure our residents, moving forward we are going to do everything we can to make sure that we continue in the highest quality that can be given through our Police Department".

The Mayor presented a letter of resignation on behalf of Heather Lecce who has been our Tax Administrator. She is stepping down at this time; perhaps as a leave of absence. The Mayor said she has done an excellent job and was very qualified. She will be missed! In addition, Heather wanted to thank everyone in the Village for the time they have given her and she appreciates everything they have done. Oberlin, moved seconded by Vincent to accept the resignation of Heather Lecce. In a roll call vote, all members present voted yes.

The Mayor announced we have done well with our recyclables. We have an agreement with Kimble if we reach a certain quota in recyclables, they would give a grant to a non-profit of our choice. The village collected 79.83 tons of recyclables for the 2019-2020 contract year. Our rebate of \$7 per ton has totaled \$558.81 to be given to a non-profit in our village. "I would like to recommend Bolivar Lions Club" One of the things they recently purchased was a vision machine". It will be kept at the school, but the Lion's Club was able to purchase that through the funding the Village has helped with; a grant with GPD and other area donors. In addition, the fundraisers from the chicken BBQ's and rose sales also factored in. Unfortunately, the chicken BBQ has been cancelled this year due to COVID. The Health Department isn't giving out new food licenses. The

Mayor made a recommendation, if Council so chooses, to give the money to the Bolivar Lion's Club. The Lion's Club gives a lot to other non-profits to include scholarships to Tusky Valley students. Lang moved, seconded by Vincent to authorize the proceeds to go to the Bolivar Lions Club. In a roll call vote, all members present voted yes. Oberlin added, the Bolivar Sportsman's Club gave a sizeable donation towards the purchase of the eye machine. The Mayor acknowledged how very appreciative they are for the donation. The cost of the machine was over \$7,000.00.

Oberlin also mentioned the Sportsman's Club is having all their steak fries and that's where most of their money goes; to donations.

The Mayor stated she has continued to attend Ohio Mayors Association Zoom meetings weekly and the Tuscarawas Mayors association meetings as well. This past meeting was done in person but I was unable to attend because I was traveling. I will however be getting a copy of their minutes.

The Mayor is meeting with George Ebey with the Ohio Erie Canal Coalition with updates on the last part of the Towpath Trail Tuesday July 7th. They have had to make a couple of changes due to environmental studies. The Mayor added she will have a more in depth response to this at our next meeting.

The Mayor announced she is continuing to work on the New Resident packets. "I hope you have had an opportunity to take a look at these packets. It's really important if you see something you feel should be taken away or added to it then make a notation and let me know. That would be a great help. I would really like to get these new residents packets going sooner rather than later. Please take a moment to look these over and get back to me with any comments. Don't email in a group; but email separately to me or call and let me know what you think".

Finance – Lawver (Deferred to App)

The Fiscal Officer reported the following for the month of June.

- STAR Ohio & STAR Plus combined interest for **June was \$143.21** vs. the **bank interest of \$4.88**
- Pleased to announce the 2018/2019 Audit is now complete. All went very smoothly; there were two recommendations for future entries.
- We were scheduled to have a bank join us in our finance meeting tonight but that has been postponed until next month in regards to looking at products and services.
- App announced the Local Government Fund has been cut by \$1,315.00 for the year 2020.
- The finance committee discussed purchasing up to six (6) illuminated emergency exit signs (as recommended by PEP) totaling \$174.00. This will be tabled for the time being until we have a chance to look at the wiring involved.
- Discussed the replacement of the A/C and furnace in the Police Building that is 31 years old. We are working on getting some additional quotes.

App acknowledged that the Mayor just read the resignation of our Income Tax Administrator. It was discussed in Finance to bring Heather back on a limited basis as an Independent Contractor to assist with transitioning to ISSI (Innovative Software Services Inc.). She would be integral in answering some questions as we work back and forth with the set up process. The expense per month would be nominal and she

would be a tremendous asset. App asked the Solicitor if Council would need to bring her back as an Ordinance. The Solicitor said she would need to know what Council would like in the language as far as pay and number of hours. She suggested circling back to the topic as she pulls up an old ordinance as a reference. App said the only thing Finance didn't discuss was her rate of pay; she had been at \$14.79. App asked if Council would like to keep it at that rate or have it changed. Lang suggested keeping the rate; Vincent acknowledged the same.

Finance discussed the potential hiring of an Assistant Fiscal Officer; this would satisfy one of the prongs in the Risk Management Study in regards to the segregation of duties. It would also allow the Fiscal Officer the ability to split her time accordingly to better serve the Village in performing extensive Administrative duties and functions as outlined in the Ohio Revised Code. App suggested coming back to this section later in the meeting under the legal section.

App asked Lang if he would like to review the street expenditures now or later under the Street Committee. Lang gave permission to go ahead and bring forth now. App said the Street & Alley Committee brought to finance a quote from Northstar to pave Sassafras Alley between Plains to Bolivar Street; to apply a 6" thick rebuild. The cost is \$21,830.00. If the Village proceeds with the project, we would definitely need to reroute the trash trucks. Both the street and finance committee suggested sending letters to the impacted residents.

Lang added that we received two different quotes, Northstar being the lowest. The other quote was from Newton Asphalt at \$22,985.00. Northstar was the lower quote which is why we recommended going with that one instead. Lang reiterated we would do half of Sassafras this year; with a hope of doing the other half next year if there are funds available. With it being 6" thick, we would not be able to continue allowing the trash trucks on the roadways. Our intention is to send letters to the residents with an effective date as to when they will have to start moving their trash totes off of Sassafras.

Northstar won't be able to begin the roadwork until sometime in October. Lang emphasized, because of the cost, we will have to move the trash trucks off of Sassafras.

Lang moved, seconded by Vincent to suspend the rules. In a roll call vote, all members voted yes. Lang moved, seconded by Vincent to **enter into a contract with Northstar, for the rebuild of half of Sassafras Alley, 6" thick at a cost of \$21,830.00. In a roll call vote, all members present voted yes to approve the ORDINANCE, O-24-2020, as an emergency.**

Lang mentioned the Village already purchased the decorative plastic sign posts to put the public parking signs on next to the Towpath Tavern on Canal. The Street Superintendent called him down to look at it. We feel it would look better aesthetically to put them on two separate posts. We talked to the impacted residents and business owners in that area and they were in agreement. The Street committee recommends purchasing a second decorative sign post from Barco Products in the amount of \$288.00. One sign would be mounted next to one business and the other would go next to the other one. Lang moved, seconded by Lloyd to approve the purchase. Oberlin said the problem is, the signs aren't tall enough. Lang suggested holding off on the purchase until they can discuss it further at the next Street Committee meeting in two weeks.

The next item is in regards to a company (PEP) that came in and made safety recommendations concerning the back garage doors; regarding the weight of the doors. The concern is someone could hurt their back lifting the doors. The other issue in the back garage is how dark it is. It was recommended that the Village add additional lighting and change the way the lights are currently mounted. We have a quote from

Wood electric to run conduit for four (4) new LED lights and retrofit four (4) existing lights for a total cost of \$2,400.00. The other component would be to go with Wayne Garage Doors to install the automatic garage door openers for the two back garage doors at a total cost of \$1,910.00.

Lang moved, seconded by Vincent to approve Wayne Garage Door to install two (2) new openers on the back garage at a total cost of \$1,910.00. In a roll call vote, all members present voted yes.

Lang moved, seconded by Vincent to approve Wood Electric to install four (4) new LED lights and retrofit four (4) existing lights at a cost of \$2,400.00. In a roll call vote, all members present voted yes.

App said Finance also discussed a quote from Levco Striping. The total cost of the quote is \$1,035.00. App asked everyone to look at the quote since it was something that came up at the tail end of the finance meeting. The main part of the quote included the double yellow center striping in the amount of \$645.00, starting at the Police Department, heading north on Canal to Park Avenue. Also included are nine (9) parallel spots on Water Street between Sassafras Alley and Park Avenue. Oberlin suggested holding off on that portion of it until they decide if that will become one-way. Oberlin added that he has gotten feedback about the additional parking on Tuscarawas Street; it has been well received. Lang suggested holding off until it can be discussed further at the next Street and Alley Committee meeting.

Planning Commission –

Gettan reported the planning commission will be losing a member due to their moving out of the Village. For those who are interested, we are looking for a resident to join us on zoning.

Franks asked Gettan to bring up the closing of Strawberry Alley for the grade school. The Mayor interjected that we need to wait on that. She spoke with Mr. Murphy at length today. He first needs to talk to his board at the school. Once he meets with them, he will get back with the Mayor with some firm information as to what they plan on doing. The Mayor said she will then have the Solicitor review before bringing it to Council.

App asked the planning commission to revisit the grass height ordinance. App said she has received a lot of feedback from several residents in regards to the height of grass. Currently our ordinance says the height can't exceed 12". About a year ago there was some discussion on lowering the height but nothing has been formalized. Gettan acknowledged this is something zoning can look at.

Safety –

Lloyd reported the department had a pretty busy month with 61 calls for the month of June. The department is still working on the certification; they are getting closer. Lloyd mentioned one of the items discussed in their Safety meeting was a couple of the officers were requesting wireless blue tooth mics for their walkie talkie. Lloyd said he didn't get a chance to bring it up in finance so he's bringing it forth now. They would actually prefer to have a patrol rifle. However, the Motorola blue tooth mics are \$225.00 each. The patrol rifle has been tabled for a while. Lawver said he really didn't see the tactical advantage of the mics; he felt it was more of a toy than a need. Lloyd said the Chief prefers the old school; but his patrolmen requested the mics. The Chief would prefer the patrol rifle if we were to put money into anything. He went on to state it's something he thought was going to be tabled until next year. The Chief said when the topic of the blue tooth came up, Lawver made a logistical comment by suggesting if the Village is going to spend \$675.00 for mics; perhaps put that towards the purchase of a rifle. Chief Haugh agreed. He went on to state he hasn't had a chance to go over the

budget with the Fiscal Officer. He recommends putting the purchases on hold for right now; if the guys want the mics, they can buy them. Lloyd was still in support of purchasing at least one mic. Haugh said he could discuss it with App. Vincent was in agreement with tabling it for the moment.

The other item Lloyd brought up was the camera system that was purchased from the other agency. It is working very well.

Chief – Haugh - none

Street & Alley –

The only item that hasn't already been discussed in finance were the golf carts. Lang asked if everyone would like to see a first reading of an Ordinance; then hammer out details over the next couple of months or wait until more details available. Lawver and Lloyd both agreed there should be a first reading to start getting it moving.

The Solicitor asked if this would be a first reading of an Ordinance permitting golf carts in the Village. Lang said yes. **Tara went on to state, this would be a first reading for the Village of Bolivar passing an Ordinance to permit golf cart operation within the Village limits.**

Street Superintendent –

Franks reported he didn't have anything. The Mayor stated Dave and Nate have been working hard at the three-way stop with the new stone placement as well as some new plantings. All the stone has been placed around the library as well as a few new plantings behind the library in the garden area. The Mayor felt it looked very nice and thanked them both.

Shade Tree –

Franks suggested if anyone has small trees at their house to check them for Japanese Beetles. We have had some on the new trees on the Canal walkway. We treated those trees and go up daily to check them as they will destroy a tree in a heartbeat. Lawver asked the name of the product used. Franks said it's by Bayer; for Japanese beetles. Franks added, the product comes in either liquid or granular form. He went on to describe the application process.

Recreation – Gettan didn't have anything to report.

Fiscal Officer/Administrator – App reported the following items.

- Awaiting a date from Liquivision to have our reservoir cleaned. COVID-19 has caused a delay in services being scheduled.
- As discussed in Finance, we are in the process of receiving funds from HB481 (Coronavirus Relief Funds)

The Mayor deferred the next section to Lang due to the need to go into a short executive session. Before doing so, she reviewed the process that would take place as to those who aren't in the executive session. They would be asked to leave the conference; upon coming back into regular session, each of those who were excused will be contacted and invited back in for the remainder of the meeting.

Oberlin said he had one question prior to going into executive session. He asked if there was a timeline on the sidewalk replacement where the gas company has gravel down. Franks said he spoke with Miller Pipeline and they will be doing all those sidewalks at once. He went on to state he can talk to them tomorrow and get a better answer for you.

Lang made a motion, seconded by Lloyd to go into Executive Session to discuss personnel, employment, compensation, promotion and/or demotion of a public employee. Action may be taken. In a roll call vote, all members present voted yes. Lang requested for all of Council, the Mayor, Administrator, Solicitor and Street Superintendent to stay.

Prior to going into executive session, it was determined both reporters would need contacted by phone to re-join the meeting. Chief Haugh asked permission to leave the meeting if nothing further was needed; permission was granted.

Council came out of executive session at 8:38p.m.

Council waited for the reporters to rejoin the meeting before proceeding forward. While waiting, for everyone to join the meeting, Lori Feeney with the Bargain Hunter asked some clarifying questions on a couple of the finance agenda items previously discussed.

The first item up for discussion is the hiring of a part time assistant fiscal officer. Lang deferred to App to provide details of the position. App stated it would be to hire an assistant fiscal officer up to fifteen (15) hours per week at the rate of \$14.00 per hour. Lang moved, seconded by Lloyd to suspend the rules. In a roll call vote, all members present voted yes. Lang moved, seconded by Gettan to approve an **ORDINANCE to hire an assistant to the Fiscal Officer at fifteen hours per week at a rate of \$14.00 per hour; as an emergency.** In a roll call vote, all members present voted yes. **Ordinance # O-25-2020** was assigned. The Solicitor said we can add the name of the candidate at a later time.

The next Ordinance would be for Heather Lecce who had formerly been an employee. App recommends bringing her back on a temporary basis as an Independent Contractor. She would assist with the transition to the tax service; ISSI. Lang moved, seconded by Vincent to suspend the rules. In a roll call vote, all members present voted yes. Lang moved, seconded by Vincent to approve **AN ORDINANCE, O-26-2020, TO HIRE HEATHER LECCE AS AN INDEPENDENT CONTRACTOR FOR THE VILLAGE OF BOLIVAR AT A RATE OF 14.79 PER HOUR; ESTABLISHING AN EMERGENCY.** In a roll call vote, all members present voted yes. The effective date will be Monday, July 6, 2020.

App asked the Solicitor if she should discuss recommendations for each of the upcoming ordinances now; or wait until we get to each one. The Solicitor felt it would be easier to do one at a time as we get to each Ordinance.

Law Director – Wright-Timberlake

The Solicitor, Tara Wright-Timberlake, presented the following ordinances:

3rd READING OF AN ORDINANCE TO SET THE CAPS AND MINIMUMS FOR EMPLOYEES OF THE VILLAGE. The Solicitor read the Ordinance in its entirety for each position. Gettan moved, seconded by Lloyd to adopt the Caps and Minimums. In a roll call vote, Gettan, Lloyd, Oberlin and Vincent voted yes; Lang and Lawver voted no. **ORDINANCE #O-27-2020** was assigned.

3rd READING OF AN ORDINANCE INCREASING THE RATE OF PAY FOR EMPLOYEE NATHAN ALEXANDER; This would bring him to \$13.00 per hour. The

Solicitor deferred to App with any recommendations for Council. App stated, with Nathan going up 0.25, the estimated impact would be \$315.00 per year. App concluded she wouldn't oppose to the increase financially. Nathan has been employed with us since June of 2015; but it's at the pleasure of Council. Gettan moved, seconded by Lloyd to adopt the Ordinance. In a roll call vote, Gettan, Lawver, Lloyd, Oberlin and Vincent voted yes; Lang voted no. **ORDINANCE #O-28-2020** was assigned.

3rd READING OF AN ORDINANCE INCREASING THE RATE OF PAY FOR FISCAL OFFICER MARIA APP. App added that since she has already supplied each of the Council members with information, she's not going to read through each of the bullet points. App went on to state, "Not that I wouldn't welcome being compensated for the actual number of hours that I work, but under the economic circumstances, I'm requesting for Council to reduce the rate by \$1.00 which equates to \$19.00 instead of \$20.00. Gettan moved, seconded by Lloyd to adopt the Ordinance. In a roll call vote, Gettan, Lawver, Lloyd and Vincent voted yes. Lang and Oberlin voted no. **ORDINANCE #O-29-2020** was assigned.

3rd READING OF AN ORDINANCE INCREASING THE RATE OF PAY FOR EMPLOYEE, MICHAEL FRAME; Currently the Ordinance is proposed at \$15.00 per hour. The Solicitor stated the Fiscal Officer recommends \$14.75. Gettan asked the Fiscal Officer the number of hours Michael works per year. App said last year he only had a fraction of hours; this year he is on pace for approximately 336 hours. App went on to state if Council increased the wage from the current \$13.77 per hour to \$14.75, it would have an estimated impact of \$336.00 for the years time. Gettan moved, seconded by Vincent to approve the Ordinance at \$14.75 per hour. Gettan, Lloyd, Oberlin and Vincent voted yes. Lang and Lawver voted no. **ORDINANCE #O-30-2020** was assigned.

3rd READING OF AN ORDINANCE INCREASING THE RATE OF PAY FOR EMPLOYEE RANDY O'CONNOR. Again it was proposed at \$15.00 per hour; but App's recommendation was to also make it \$14.75 per hour. Gettan moved, seconded by to approve the Ordinance at \$14.75 per hour. Gettan, Lloyd, Oberlin and Vincent voted yes; Lang and Lawver voted no. **ORDINANCE #O-31-2020.**

The Last one is also a **3rd READING OF AN ORDINANCE INCREASING THE RATE OF PAY FOR SERGEANT JEFF STEARNS.** This would increase his pay to \$17.84 per hour. The Solicitor deferred to the Fiscal Officer for comments. App suggested that Council reviews this and perhaps circle back to it at a later point. She went on to state, it's not incumbent on Jeff but he started in December of 2018; he had a raise in July of 2019 and March of this year. When we increased the health insurance burden on the village and decreased his employee share, it equated to approximately a 0.34 per hour increase in pay. He has also had the opportunity to collect overtime this year. In addition, the employer share of the OPFD retirement withholding is calculated at 19.5% vs. OPERS which is 14%. These are all things Council may want to think about before escalating too quickly in that fund. For only being here a year and a half, the wage is going up rather quickly.

Gettan said she agreed. This goes back to when we first started talking about this; looking at all of the benefits and the things each position has. Gettan felt the wage should stay at \$17.34 at this time. Gettan went on to clarify, these weren't raises, they were adjustments to bring the other employees in line with a fair compensation. Gettan also noted she thinks Officer Stearns is doing a great job but feels he is being fairly compensated.

The Solicitor said that was the last piece of legislation she had; we can wait a few moments to see if anyone has a motion. Other than that, she didn't have anything else to add.

Lang made a motion to adjourn until August. Oberlin requested to have the next meeting in person. Vincent was not in agreement. Oberlin made a motion to have an in person public meeting in August; he asked if anyone seconded his motion. Gettan interjected by stating all of our meetings are public meetings. Oberlin referred to other municipalities or townships who are meeting in person. The Mayor suggested that we wait to see how things are going and make the announcement at a later time. Oberlin proceeded to make a motion for Council to vote on now. Lang seconded the motion. The motion is to reconvene in person at the August 3 meeting. In a roll call vote, Gettan, Lawver and Vincent voted no. Lang, Lloyd and Oberlin voted yes. The Mayor had to vote to break the tie. Her biggest concern is having to wear a mask and be heard. The second issue is not having the ability to properly socially distance in our Council chambers. We would have to meet elsewhere as we would not be able to maintain six feet distance in our room. Lawver asked if the Library would be available. The Mayor said she would have to ask. She went on state their meeting room is not much bigger than our Council chambers. The only place that would be adequate would be the fire station. Lang asked the Mayor if it was yes or no. The Mayor said at this time, it would be no. We can assess how things are in August and potentially meet in September as we see the cases.

Lang moved, seconded by Gettan to adjourn until the next regularly scheduled council meeting on Monday, August 3, 2020. Before proceeding with roll call, the Mayor asked if Council wants to have another special session of Council on our committee night to discuss the risk management. Lang asked if we could take a month off. He agrees that is important but wondered if we could take a month off. Other Council members were in agreement to not have a special session this month. The committees will still meet via teleconference on July 20 at 5:30 for street and alley, shade tree, parks and rec and water. In a roll call vote, all member present voted yes.

Mayor Rebecca S. Hubble

ATTEST: Maria A. App, Fiscal Officer

Approved: August 3, 2020