

VILLAGE OF BOLIVAR

COUNCIL MEETING

December 7, 2020

(Teleconferenced as advertised in the Times Reporter due to COVID-19)

The Bolivar Village Council met in regular session via GoToMeeting teleconference on **Monday December 7, 2020**. The meeting was called to order by the Mayor at 7:00 pm. The Pledge of Allegiance was said. Lloyd opened the meeting with a prayer.

Lang announced to council that three residents submitted letters of interest in the open council seat. Will Bellinger, Ted Finlayson and Corrina Lawver were interviewed and Will Bellinger was chosen to fill the open seat. Lang moved to accept the nomination of Will Bellinger to fill the open council seat was made by seconded by Lawver. In a roll call vote Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes. Mayor Hubble read the Oath of Office to Mr. Bellinger and was officially sworn into office. Mr. Bellinger's term ends on 12/31/2021.

Bellinger, Lang, Lawver, Lloyd, Oberlin and Vincent all answered to roll call.

Vincent moved, seconded by Lloyd, to accept the previous meeting minutes. In a roll call vote, all members present voted yes.

The Fiscal Officer read the bills for the month of **November which totaled \$92,834.73**. Lang moved, seconded by Lawver, to approve the bills. In a roll call vote, all members present voted yes.

There were no corrections and/or additions to the agenda.

PUBLIC SPEAKS – none

OLD BUSINESS –

App requested council members to submit any items to be included in the meeting agenda be submitted to her several days in advance.

Welcome packet status – The Mayor advised the packets have been sent to the printer for a final quote.

MAYOR – Announced the Mayor's meeting was cancelled due to inclement weather and COVID 19 restrictions but has attended the weekly and monthly webinars.

Thanked all the residents of the Village for their patience and perseverance through this challenging year and wishes everyone a very Merry Christmas and a happy New Year.

COMMITTEE REPORTS

FINANCE – Lawver deferred to App.

App reported the combined interest for STAR Ohio & STAR Plus for the month of November was \$51.92 and bank interest of \$6.06.

App requested council approval to amend appropriations by reallocating \$966.48 within the General Fund and to allocate \$12,815.69 to the COVID Relief Fund for additional funds received from the State. App suggested the additional funds be allocated as \$400.00 to operating supplies, and the remaining amount be split 50% to police wages and 50% small business assistance. Lloyd moved, seconded by Vincent to approve **Resolution R-18-2020** for amended appropriations in the General Fund by \$966.48 and to allocate \$12,815.69 to the COVID Relief Fund for additional funds received from the State. These additional funds would

be allocated as \$400.00 to operating supplies and the remaining amount to be split 50% to police wages and 50% for small business assistance. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

App requested council approval for **Resolution R-19-2020** – 2021 Temporary Appropriations in the amount of \$737,584.11 (\$206,346.00 all funds and \$531,238.11 water meter fund). Lang moved seconded by Vincent to approve Resolution R-19-2020 – 2021 Temporary Appropriations in the amount of \$737,584.11. In a roll call vote Bellinger-yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. motion passes.

App submitted to council the 2021 Public Entities Pool insurance premium in the amount of \$14,373.00. Lang moved Lawver seconded the motion to approve the 2021 Public Entities Pool insurance premium in the amount of \$14,373.00. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

App announced the Villages share for health insurance premiums for 2021 will be \$12,516.36 for one (1) employee/spouse plan and a total of \$32,466.62 for two (2) family plans. The total net cost of insurance for the Village is \$44,982.98.

App requested council approval to dispose of an old desk, filing cabinets, and lockers in the garage. Lloyd moved seconded by Vincent to approve the disposal of the old desk, filing cabinets, and lockers in the garage. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – absent due to technical issues, Vincent – yes. Motion passes.

App requested council approval to renew the annual Ohio EPA license at a cost of \$831.36. Lloyd moved seconded by Lang to approve renew the annual Ohio EPA license at a cost of \$831.36. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

App announced the annual OUPS fee will be \$75.00.

App requested council approval to accept the 2021 Ohio Bureau of Workers Compensation premium in the amount of \$2,253.00. App advised she pays the annual fee in full in order to receive the discount. Lloyd moved, seconded by Vincent to approve the 2021 Ohio Bureau of Workers Compensation premium in the amount of \$2,253.00. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

App advised council the cost to rebuild the village website by Holly Thouvenin/Webmaster due to the website migration and the change in webhosting to a secure site will cost \$643.00. Lloyd moved, seconded by Vincent to approve the cost of \$643.00 to rebuild the website due to the migration and the change in webhosting to a secure site. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

App requested council approval to purchase three Ohio Basic Code publications from American Legal Publishing totaling \$625.00. Lawver asked why the village purchases three of these books when it can be accessed online. App advised she would check into only purchasing one publication. Lawver moved, seconded by Lloyd to purchase the Ohio Basic Code publications from American Legal Publishing up to \$625.00. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

App requested council approval to upgrade her village cell phone to an iPhone Mini at her expense of \$299.99. Lang moved, seconded by Lawver to approve Fiscal Officer App to upgrade her village cell phone to an iPhone Mini at her expense of \$299.99. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

Discussion on the quote from See-Click-Fix in the amount of \$4000.00 will be tabled until further discussion in committee is completed.

App advised council that she is disputing the charge from Truck Sales & Service in the amount of \$352.17 for an estimate fee. Her reason for disputing the charge is there was no written or video proof the village authorized the estimate fee.

App requested council approval for an extension of the OPWC loan in the amount of \$31,380.99 to cover the cost over-runs for the downtown project. Lloyd moved, seconded by Lang to approve the extension of the OPWC loan in the amount of \$31,380.99 to cover the cost over-runs for the downtown project. In a roll call vote Bellinger -yes, Lawver – yes, Lang – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

App submitted a quote from Wood Electric for the installation of a 22kw Generac generator with a 200-amp auto transfer switch for the village hall, garage, and police department in the amount of \$9,154.00. Lang moved seconded by Vincent to approve the quote from Wood Electric for the installation of a 22-watt generator with a 200-amp auto transfer switch for the village hall, garage, and police department in the amount of \$9,154.00. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes. Lloyd offered to give a quote on a Winco generator, but App advised this would be a conflict of interest. Lang agreed with App and appreciates Lloyd for his offer but declined the offer of a quote.

App submitted a quote from Weathermakers to run the gas line for the generator in the amount of \$1376.00. Lang moved, seconded by Vincent to approve the quote from Weathermakers to run the gas line for the generator in the amount of \$1376.00. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

Lang requested council approval to purchase new ceiling tiles for the garage up to \$300.00. Lang moved seconded by Vincent to approve the purchase of new ceiling tiles in the garage up to \$300.00. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes. Franks will get an estimate on replacing the paneling in the garage.

App advised she received an invoice from Tuscarawas County Water and Sewer for the water loss due to the open valve during valve exercising in the amount of \$21,222.35. App requested council approval to contact the insurance company to determine if this is an insurable request.

PLANNING- Franks advised that 18 permits were issued in 2020 for a total of \$537.00

SAFETY - Lloyd advised here was a total of 60 calls for November.

Lloyd advised work is being done on the Attorney General update with the Data Reporting System – OLEG to OLEG Swift.

Lloyd advised all five officers have received the Lexipol accreditation.

Lloyd advised the committee is looking into a purchase of a new cruiser possibly with COVID Relief funds.

Moore advised council she is working with Bolivar VFD to set up a class with all Village employees on CPR and AED training. The class will be scheduled after the first of the year.

CHIEF- nothing at this time.

STREET & ALLEY – Lang advised discussion continued at the November 16, 2020 meeting on the See Click Fix quote.

STREET SUPERINTENDENT- Franks – advised the street department has done 42 loads of compost and 35 loads of leaves in 2020. Franks stated residents are using this service.

SHADE TREE – Franks – submitted his 2020 report stating trees at the ballfields were taken down by AEP, seven trees were planted, 178 trees were trimmed, and 65 trees were mulched in the village.

The Mayor advised the 2021 Tree City USA application has been completed and is waiting on approval.

App submitted to council a quote from Anywhere Tree Service for one tree removal and one trim or removal of a second tree behind the library at a cost of \$4200.00. Lang moved seconded by Vincent to approve the quote from Anywhere Tree Service for tree removal behind the library in

the amount of \$4200.00. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

RECREATION – Vincent – Nothing at this time.

Lang advised he spoke with a resident who was very happy the youth football team is using the fields for practice.

FISCAL OFFICER/ADMINISTRATOR –

App advised that HB 404 has approved public meetings to be held via teleconferencing thru 7/31/2021.

App advised the water meter which began on October 30, 2020 is going smoothly for the most part. She is working with residents and troubleshooting issues with re-connecting issues, property restoration, and low water pressure. Franks advised that if anyone is experiencing low water pressure after the meter has been installed to take the screens out of the facets and clean them.

App provided council with additional appropriations for the COVID-19 relief funds received in the amount of \$12,815.69 per Resolution R-18-2020: \$400.00 Supplies, \$6215.69 Police wages and benefits, \$6200.00 PPE, \$1000.00 Restaurant and Bars assistance, \$800.00 churches, \$200.00 insurance companies, \$500.00 pre-school, \$500.00 RU Stylin, and \$200.00 Weathermakers. Lang moved seconded by Vincent to approve the additional appropriations for the COVID-19 relief funds received in the amount of \$12,815.69 per Resolution R-18-2020: \$400.00 Supplies, \$6215.69 Police wages and benefits, \$6200.00 PPE, \$1000.00 Restaurant and Bars assistance, \$800.00 churches, \$200.00 insurance companies, \$500.00 pre-school, \$500.00 RU Stylin, and \$200.00 Weathermakers. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

LAW DIRECTOR – Solicitor presented the following ordinances.

. **THIRD READING OF AN ORDINANCE PROVIDING FOR THE CONTRACTUAL SERVICES OF LEGAL COUNSEL FOR THE VILLAGE OF BOLIVAR AS VILLAGE SOLICITOR THROUGH 12/31/2021 AT \$60.00 PER HOUR.** Lang moved seconded by Lloyd to approve Ordinance O-42-2020 PROVIDING FOR THE CONTRACTUAL SERVICES OF LEGAL COUNSEL FOR THE VILLAGE OF BOLIVAR AS VILLAGE SOLICITOR THROUGH 12/31/2021 AT \$60.00 PER HOUR. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

. **THIRD READING OF AN ORDINANCE PROVIDING FOR THE PROSECUTOR CONTACTUAL SERVICES FOR THE VILLAGE OF BOLIVAR WITH STEVE ANDERSON/FITZPATRICK ZIMMERMAN AND ROSE LPA THROUGH 12/21/2021 AT \$80.00 PER HOUR.** Lloyd moved seconded by Vincent to approve Ordinance O-43-2020 PROVIDING FOR THE PROSECUTOR CONTACTUAL SERVICES FOR THE VILLAGE OF BOLIVAR WITH STEVE ANDERSON/FITZPATRICK ZIMMERMAN AND ROSE LPA THROUGH 12/21/2021 AT \$80.00 PER HOUR. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

. **THIRD READING OF AN ORDINANCE CONTRACTING WITH THE TUSCARAWAS COUNTY PUBLIC DEFENDER COMMISSION TO PROVIDE INDIGENT DEFENSE SERVICES FOR THE YEAR 2021 AT \$2500.00 A YEAR.** Lloyd moved seconded by Lang to approve Ordinance O-44-2020 CONTRACTING WITH THE TUSCARAWAS COUNTY PUBLIC DEFENDER COMMISSION TO PROVIDE INDIGENT DEFENSE SERVICES FOR THE YEAR 2021 AT \$2500.00 A YEAR. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

. **ORDINANCE O-45-2020 APPROVING THE TUSCARAWAS COUNTY SHERIFF'S OFFICE 2021 JAIL HOUSING CONTRACT @ \$60.00 PER NIGHT.** A motion was made by Vincent seconded by Lawver to suspend the rules and pass by emergency measure. In a roll call vote Bellinger -yes, Lang – Abstain, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes. **Lloyd moved seconded by Vincent to approve ORDINANCE O-45-2020 THE TUSCARAWAS COUNTY SHERIFF'S OFFICE 2021 JAIL HOUSING CONTRACT @ \$60.00 PER NIGHT.** In a roll call vote Bellinger -yes, Lang – Abstain, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

. **ORDINANCE O-46-2020 TO RE-HIRE EFFECTIVE IMMEDIATELY HEATHER LECCE AS TAX ADMINISTRATOR @ \$14.79 PER HOUR @ 12 HOURS PER WEEK ON AVERAGE; HOURS MAY VARY DURING TAX SEASON AND UPON ONSET OF RETURNING. ANYTHING ABOVE 12 HOURS A WEEK WOULD NEED APPROVAL OF FISCAL OFFICER.** A motion was made by Lang seconded by Vincent to suspend the rules and pass by emergency measure. In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes. Lang moved seconded by Vincent to approve **ORDINANCE O-46-2020 TO RE-HIRE EFFECTIVE IMMEDIATELY HEATHER LECCE AS TAX ADMINISTRATOR @ \$14.79 PER HOUR @ 12 HOURS PER WEEK ON AVERAGE; HOURS MAY VARY DURING TAX SEASON AND UPON ONSET OF RETURNING. ANYTHING ABOVE 12 HOURS A WEEK WOULD NEED APPROVAL OF FISCAL OFFICER.** In a roll call vote Bellinger -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes. App advised she will notify ISSI to cancel their contract effective December 31, 2020. App will also contact IT Secure Now to get a laptop set up for Heather to begin working as soon as possible.

Solicitor Timberlake will begin legislation to get an exact location for the un-named alley for Kimble Recycling to use.

Solicitor Timberlake will begin to update legislation for the Ethics and Nepotism policy and have ready for the next Council meeting.

The Mayor asked for a motion to adjourn until the next regular council meeting on January 4, 2021 at 7:00 p.m. The platform will be via teleconference. Lang moved, seconded by Vincent to adjourn until January 4, 2021. In a roll call vote, all members present voted yes. The meeting adjourned at 8:28 p.m.

Mayor Rebecca S. Hubble

ATTEST: Maria A. App, Fiscal Officer

Approved: January 4, 2021