

# VILLAGE OF BOLIVAR

## COUNCIL MEETING

**November 1, 2021**

The Bolivar Village Council met in regular session at the Bolivar Fire Department on Monday, November 1, 2021. The meeting was called to order by the mayor at 7:00 pm. The Pledge of Allegiance was said. Lloyd opened the meeting with a prayer. Bellinger, Finlayson, Lawver, Lloyd, Oberlin, and Vincent all answered to roll call.

The Mayor asked for a motion to accept the minutes of the October 4, 2021. Oberlin moved, seconded by Lloyd. In a roll call vote, Finlayson, Lawver, Lloyd, Oberlin, Vincent and Bellinger all voted yes.

The Mayor ask for a motion to approve the bills for October 2021 which totaled \$56,894.24. Vincent moved, seconded by Finlayson, to approve the bills. In a roll call vote, Finlayson, Lawver, Lloyd, Oberlin, Bellinger, and Vincent all voted yes.

Mayor Lang ask if there were any corrections to the agenda. There were no corrections.

### **PUBLIC SPEAKS –**

Chris Berens said she has witnessed unprofessional behavior, cursing, passing notes during meetings over the past couple of months. She said she would like to see council members be mindful of this and correct the behavior. Chris also would like to thank Mayor Lang for his dedication, hard work and long hours. She suggested Mayor Lang be paid for the extra effort. Mayor Lang intervened and said that he is paid enough, all is good, and thanked Chris for her comments. Chris wished Maria App the best and thanked her for all her hard work.

Tony Hafer from the American Legion post 190 women's auxiliary requested possible funding from council to support sending Tuscarawas Valley High school Junior year girls to Buckeye Girls State. She said in the past the auxiliary sent 2 girls. With COVID last year the program was cancelled so they are trying to fund 3 girls for the program this year. Cost is \$350 for each participant. Mayor Lang requested the information and ask all of council to talk with local businesses to see if some funds could be secured to assist.

John and Jerri Swaggert were present asking how far south sassafras alley goes. Jerri stated they know it ends at Sandy and thinks there is an easement. Jerri said a large boat has been parked in the easement and she believes the owner is going to store the boat there for the off season. Jerri would like council to determine if this is allowed. Mayor Lang stated he will research the matter stating this may be a vacated alley and not an easement.

## **OLD BUSINESS – None.**

**MAYOR** – Mayor Lang stated the Village has received a Proclamation from the Secretary of the State of Ohio proclaiming that the Village of Bolivar in Tuscarawas County Ohio according to the federal census 2020, has a population of 1,000 souls.

Mayor Lang said Halloween Trick or Treat was an awesome experience. Everyone was very polite and considerate. The kids were having so much fun and it made him proud of the place we live.

## **COMMITTEE REPORTS**

**FINANCE** – Vincent stated that the Finance committee held a work session on October 18<sup>th</sup>.

Vincent reported total bills for the month of October was \$56,894.24. StarOhio interest was \$24.79 and Huntington interest was \$7.34

Vincent stated the following Resolutions will need passed:

**R-19-2021** A resolution accepting the Amounts and Rates as prescribed by the Budget Commission. Vincent made a motion to pass. The motion was seconded by Lawver. Roll Call: All yes.

**R-20-2021** A resolution to amend Appropriations to support current obligations. Vincent made a motion to pass. The motion was seconded by Bellinger. Roll Call: All yes.

**R-21-2021** A resolution to approve signature authority for Huntington bank. Vincent made a motion to pass. The motion was seconded by Bellinger. Roll Call: All yes.

Vincent said the Finance Committee discussed the Village Administrator position, specifically the rate of pay between \$16 and \$18 per hour with a total of 24 hours per week. She said the position will need to be advertised. Mayor Lang said the posting will be put on the village website and asked Barb and Lori to state in their articles of this meeting that Bolivar is in need of a Village Administrator and details for application can be found on the website. Mayor Lang said resumes will be accepted through November 24<sup>th</sup>, 2021. Interviews will likely begin on November 29<sup>th</sup>, 2021. Mayor Lang selected himself, Robert Lloyd, and Mary Vincent to conduct the interviews.

Vincent said the previous Village Administrator, Becky Hubble, was due a raise of .50 cents per hour on October 5<sup>th</sup> and that it is her recommendation that this raise be paid for all hours worked after the date. Vincent made a motion to allow. The motion was seconded by Lloyd. Roll Call: All yes.

Vincent presented 3 requests from residents to suspend either water or trash. One was for a permanent termination of trash service, one was for a seasonal termination of trash only, and the final was for a seasonal termination of water service only. Vincent made a motion to honor the requests. The motion was seconded by Oberlin. Roll Call: All yes.

Vincent said finance approved the purchase of a small printer for the Water Clerk (Stephanie Long) to use at home. Best pricing will be captured on black Friday.

Vincent said RCAP consultant Nathan Davis will be assisting/guiding the Village in determining appropriate metered water rates. Vincent said that Nathan worked with the Village at the beginning of the water meter project and in years past. She said he is an expert in examining the data and determining the best course the Village should take for the rates to cover the cost of operating the water system. Mayor Lang said Nathan will give a virtual presentation at the

December council meeting. Mayor Lang requested use of the Township meeting room and was told it was not available on the scheduled December 6<sup>th</sup> meeting time. The regular council meeting for December will be Wednesday December 8<sup>th</sup>, 2021 at 7pm at the Township meeting room on the Industrial Parkway.

Vincent stated that Fiscal Officer Maria App has been working a lot of extra hours closing projects for the Village. Vincent made a motion to extend Maria's resignation date from November 8<sup>th</sup> to November 12<sup>th</sup>, 2021. The motion was seconded by Lawver. Roll Call; All yes.

Vincent stated the new Fiscal Officer will require assistance from Fiscal Officer Maria App or the visiting clerk Mary Ellen Gooding through year end close. Vincent made a motion to provide contractual services through either person at a rate of \$30 per hour not to exceed 5 hours per week. Finlayson seconded the motion. Roll Call: All yes.

Vincent requested council re-visit Ordinance 27-2021, (Holiday Leave). She said the Ordinance references Veterans Day and Juneteenth as Holidays, but these days should be considered PTO (Paid Time Off) days. A motion to suspend rules and regulations to amend the Ordinance to read PTO rather than Holiday was made by Lloyd and seconded by Bellinger. Roll Call: All yes. A motion to pass as an emergency was made by Lloyd and seconded by Vincent. Roll Call: All yes. **Ordinance 29-2021**

**Planning Commission-** Bellinger asked if the Mayor would like to brief council on the Santa House. Mayor Lang said the Village was approached by Bolivar Main Street stating they would like to spend a considerable amount of money to repair the Santa Claus house. They requested the Santa Claus house be deeded to Bolivar Main Street prior to spending the money. This is the building/structure only—not the land. See Ordinances for 1<sup>st</sup> reading.

**Safety-** Bellinger stated there were 87 calls for service in October. Police Officers were all qualified during firearms training.

Bellinger stated that the AR-15 rifle has been ordered and they are awaiting the scope.

Bellinger said Police received the two body cams and they were placed in service.

Discussed that approximately \$350 from the donation to outfit the Tahoe was saved. Committee said this money will be used to de-commission the Charger before sale.

Bellinger state Christmas on the Canal will be held November 13<sup>th</sup> from 4:30 pm to 7:00pm. The parade will be at 5:00pm. There will be hayrides by Cedar Crest Farms and train rides by Little Roman trains. Mayor Lang stated Council needs to determine the times for street closure for the parade. Maria said this is addressed in the Village Administrators final report. See Village Administrator section for closure decision.

**Street & Alley-** Lloyd said the committee met on October 18<sup>th</sup>, 2021.

The committee had a discussion on the lighting at the end of Cherry Street between the Insurance Company and the Wandering Wildflower businesses. Pricing will be gathered to determine the best solution for the deteriorating poles and possibly replacing lights with LED.

Lloyd said they discussed a republic trash truck on the alley at Hattie's House. Mayor Lang said he spoke with Hennis about the concern and that they are looking into adding additional trash receptacles to cut down on the truck traffic.

Composting leaf work began October 18<sup>th</sup>, 2021. The truck is having some issues with the hydraulics. Kyle is working through these issues and getting the leaves picked up.

Lloyd stated the committee discussed a portable heater versus a natural gas permanent heat source for the main garage.

Lloyd said Dwayne Flickinger's concrete project is complete. Lloyd stated it looks amazing.

Lloyd reported that 5 hydrants will be flushed on Friday October 22<sup>nd</sup>, 2021. Street Superintendent Porter stated that all hydrants were flushed on October 20<sup>th</sup>, 2021.

Lloyd expressed the need to rent a scarifier and a brush hog for final clean up after the 1<sup>st</sup> frost. Lloyd thanked Kyle for his hard work cleaning up all the leaves.

**Street Superintendent-** Kyle reported he will continue with leaf pickup. He requested all residents to make sure the leaves are raked to the street and not around any obstacles such as mailboxes, basketball hoops, etc. Kyle said the hose on the truck only has a 5-foot radius to pick-up the leaves so it is critical that they are raked to the street.

**Shade Tree – None.**

**Recreation –** Lawver ask if the church that requested use of the ball fields ever presented the certificate of insurance so use could be granted. Mayor Lang said they did bring the certificate of insurance to Village Hall and that he visited the ball fields and said the kids seemed to be having a lot of fun playing ball.

**Fiscal Officer – App- None.**

**Village Administrator –** Fiscal Officer Maria App read a report she received from former Village Administrator Becky Hubble.

See Click Fix is now live. Residents can go to the website [seeclickfix.com](http://seeclickfix.com) or to the app store and download the app free from google play or app store for apple products. This is an easy way for you, the resident, to submit non-emergency requests to our community and stay updated.

Had my last conference call on Thursday with Dave Neumeyer and Maria App. There were around 12 meters in question that needed programmed or worked on by the county. Four have been programmed and around 6 more are still requiring some work. All meters are in, but one is still reading 0 and will need Spano to come back to address the issue. The meter project was a long process but, in the end, will result in better tracking for the village as to water loss and actual amounts used. The dye flow packs were sent out with the October billing, and we have had several residents come in to request extra dye packs. If any resident has any questions regarding this, please feel free to call Village Hall. Overall, the meter project came in below estimated cost which is great for the Village. We had 2 meters left and I instructed Mr. Neumeyer to have Spano bring them to the Village.

Worked on Zoning permits for signs and application for zoning certificate. This will be presented at the next zoning meeting.

Lions Club expresses gratitude to the council for the monetary donation to purchase candy.

Christmas on the Canal will be celebrated on November 13<sup>th</sup> with a parade down Main Street and ending at the Santa Claus house where the children will wave at Santa and Mrs. Claus. Cookies and hot chocolate packets will be handed out to the children. Streets close at? For the parade that will begin at 5pm with lineup beginning at 4:30pm. The plan is to have a train that

will travel on Main Street proceeding onto Sassafras alley making a loop. Discussion of this was brought up at the last council meeting but no decision was made. I do believe safety should be a concern of the village but that will be a decision for the Council to make.

An email will be sent to Council this week referencing the special council meeting that was held on October 25<sup>th</sup>, 2021. Since being asked to leave the meeting before executive I feel I must reach out to each of you and I'm placing a copy in my permanent record.

Mayor Lang asked Council what time streets should be closed for the Christmas on the Canal event. A discussion led to the following street closure times for Christmas on the Canal.

Cherry Street parking lot will be blocked off from use the night before the event (November 12<sup>th</sup>.) The parking lot will remain closed and re-open following the event. Canal Street will be closed for the parade at 3pm and re-open following the parade. A motion for these closures times was made by Bellinger and seconded by Finlayson. Roll Call: All yes.

### **Law Director- Solicitor Timberlake**

Tara reminded Council that each council member is required to complete a 3-hour training on the Sunshine laws. She said it is offered online and in person and she will email the details if anyone needs. Tara encouraged each council member to get this completed.

**1<sup>st</sup> reading by title only** to deed the Santa Claus house (structure only), not land to Bolivar Main Street.

**3<sup>rd</sup> reading of an Ordinance** to edit the Policies and Procedures Manual regarding the use of the time clock. Title only. No motion was made, ordinance will not pass.

**3<sup>rd</sup> reading of an Ordinance** to amend the Policies and Procedures Manual regarding employee insurance reimbursing at 100% of the outside premium as long as the 100% is lower than the 80% the Village currently pays. Motion made by Bellinger and seconded by Vincent. Roll Call: All yes. **Ordinance 30-2021.**

**3<sup>rd</sup> reading of an Ordinance** to increase the rate of pay for Kyle Porter, Street Superintendent by \$1.00 per hour. No motion was made, ordinance will not pass.

**3<sup>rd</sup> reading of an Ordinance** to amend the rules and regulations governing zoning in the Village of Bolivar to include the permit forms. Motion made by Finlayson and seconded by Bellinger. Roll Call: All yes. **Ordinance 31-2021.**

**2<sup>nd</sup> reading of an Ordinance** by title only to grant 2% raise increases to all employees for 2022.

**1<sup>st</sup> reading by title only.** Contract annual renewal for Public Defender's Contract. (March)

**1<sup>st</sup> reading by title only.** Contract annual renewal for Fitzpatrick, Zimmerman, & Rose for prosecutor services. (January)

**1<sup>st</sup> reading by title only.** Contract annual renewal for Attorney Tara Wright Timberlake as Bolivar solicitor. (January)

Mayor Lang introduced Patty Smith stating she was appointed at a special meeting on October 25<sup>th</sup> as the new Village Fiscal Officer.

The mayor asked for a motion to adjourn until the next regular council meeting on December 8, 2021, at 7:00 p.m. at the Township meeting room on the Industrial Parkway. Motion to adjourn by Finlayson and seconded by Bellinger until December 8, 2021. In a roll call vote, all members present voted yes. The meeting adjourned.

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Mayor Tim Lang

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ATTEST: Maria A. App, Fiscal Officer

**Approved:**